Library Navigator 2012 : Guide to Library

SURE 静岡大学学術リポジトリ Shizuoka University REpository

メタデータ	言語: en
	出版者: Shizuoka University. Library
	公開日: 2012-04-05
	キーワード (Ja):
	キーワード (En):
	作成者: Shizuoka, University Library
	メールアドレス:
	所属:
URL	http://hdl.handle.net/10297/6539

Library איזיאיז איזיא Navigator 2012 Library Use Guide

Contents

- Library hours and closing period…2
- Entry and exit procedures…2
- ♦ Materials in the library and how to use them…3
- Borrowing and returning procedures…4
- ✤ Reference services…5
- Library website…6
- ♦ WEB service…7
- ♦ OPAC search…9
- ◆ Searching for materials not in the university…13
- ♦ E-journals, databases…14
- ♦ Research article search…15
- ♦ Nippon Decimal Classification (NDC)…17
- ◆ Floor guide…18

Shizuoka University Library

The Library: at the center of University life

To the new university students, welcome! For sure you have many experiences using a library before coming to the university. The university library is a place filled with knowledge and ideas gained by our predecessors from all times and places. Aside from being a place where you can study, review, and write reports, it is also a place where you can obtain various kinds of information. Although we are at an age when the most common way to access information is through the Internet, not all information from the Internet is reliable. Thus, you need to be able to properly use and distinguish between quick information from the Internet and systematized and reliable information contained in published materials. This library enables you to access and use both types of information correctly.

We hope that this booklet will help you learn about the services that the library offers and how to use them. Always bring it with you to serve as your guide in making the library a useful part of your university life. The library is open from early in the morning to late at night and you can use it freely anytime, any useful way you want. We hope that through this booklet, more people can become expert library users.



Library hours

Onen heure

	Monday to Friday	Weekends and holidays						
During the semester	9 am to 10 pm	10 am to 7 pm						
Examination period	9 am to 10 pm	9 am to 9 pm						
During breaks	9 am to 5 pm	10 am to 5 pm						

Closed: New Year Holidays (December 28 to January 4), during the university entrance exam period and other specified dates (Announcements will be made on library bulletin boards and website.)

*Not all services are available on weekends and holidays. Reference services and books in the closed stack area are not available on weekends and holidays.

Entering and leaving the library

You need your student identification card (library card) when you enter and leave the library, make sure to have them with you always. Hold your student identification card (IC card) against the card-reader when you pass through the gates. When you are using a library card, make sure that the barcode part is read by the reader.

When you carry a book through the gates without going through the proper borrowing procedures, the buzzer will sound and the gates will not open. Make sure to loan the book at the counter before you carry it with you (Refer to page 4).



How to use the materials in the library

University library holdings







Books: ~ 260,000 Journals: ~ 3,800 titles

The Shizuoka University OPAC system can be used to search library materials. Books are classified according to the Nippon Decimal Classification (NDC, p. 17). Journals are classified alphabetically. Library materials can be found in the reading room, closed stack room, and research laboratories.

Borrowing hours and procedures for different locations

	Location		Hours	Procedure		
Main Library	Reading Room	3F to 5 F	Open hours	Available at the reading room		
	Closed stacks	1F to 3F	9 am to 9:30 pm (Weekdays) 9 am to 5 pm (During breaks) Please submit a reque to the Circulation Co then the library stal retrieve the item for			
			Not available on weekends and holidays			
Hama- matsu Library	Reading Room	1F to 2F	Open hours	Available at the reading room		
	Closed stacks 1F to 3F		9 am to 7 pm (Weekdays) Not available on we	Please request at the Circulation Counter ekends and holidays		
Research labs	At the res research la	spective ab rooms	Please contact the r	esearch laboratory ^{*2}		

¹ The form can be printed from OPAC. ² Inquire at the Circulation Counter.

Using materials in the closed stacks

If you would like to use materials in the closed stacks, submit a request at the Circulation Counter. Graduate students can enter the closed stacks area using their ID card. Undergraduate students are allowed to enter the closed stacks area upon submitting a request form (for thesis writing and other purposes).

At the Hamamatsu Library, graduate students are allowed to use the closed stacks upon showing their ID cards and signing the entry logbook.

Photocopying library materials

Photocopy machines are located at the Photocopying Corner at the south part of the 4th floor of the Main Library and beside the Newspaper Corner at the Hamamatsu Library. Photocopying of personal materials (notebooks) is not allowed. Photocopying is only allowed for individual research purposes, for parts of a book, at one copy per person, and within the scope permitted by the Japanese Copyright Act. Please make sure to complete the "Photocopy Request Form (for library materials)" located beside the photocopiers. Photocopiers are either coin-operated or card-operated. Black and white costs 10 yen per page and colored copy costs 50 yen per page (Please prepare enough small change, the Library does not accept requests for money change).

Procedures for borrowing and returning books

Borrowing books

You can either use the automated checkout stations in front of the Circulation Counter or you can present the books you like to borrow together with your student ID card at the counter. Your student ID card serves as your library card so always bring it with you.

*When you try to carry a book through the gates without going through the proper borrowing procedures, the buzzer will sound at the gates.

Returning books

Main Library: You can return books through the automated book return stations (from the Reading Room collection) or return them at the counter.

Hamamatsu Library: Place the books on the book carts located beside the counter.

*Please use the drop-off box located outside near the main entrance when the library is closed.



Checkout limit and loan period (Undergraduate students)

Type of material	Main	Library	Hamamatsu Library			
	Number of books	Loan period	Number of books	Loan period		
Books	5	2 weeks	5	2 weeks		
 * You can renew the books once (for another 2 weeks) as long as it is not on hold request. * Books can be borrowed for a longer period during the breaks. * Books can be loaned for special purposes (thesis writing, practicum, and teaching practice). Please apply at the Circulation Counter. 						
Journals	Journals 2 volumes (can be borrowed for one day from 4 pm) 5 volumes (can be borrowed for one day)					
* The latest edition cannot be borrowed.						

OGraduate students can borrow ten books for one month (Including five books for two weeks from the Reading Room collection of the Main Library)

Overdue penalty / If you fail to return books by the due date, your borrowing privileges will be suspended for the total number of overdue days.

Renewal

You can renew your books by logging-in to the library website myLibrary (Refer to p. 7) and applying for renewal using your account. You can also renew the books at the automated checkout stations or at the counter. Please bring your student ID card and the books you would like to renew.



Borrowing and renewing books



Please don't hesitate to come to the counter if you have questions.

Reference services

Reference librarians help you make effective use of the library resources by advising you on how to find the information and reference materials you need. They will assist you on how to find journal articles, how to conduct survey of data and information, and how to obtain the reference materials and articles you need. If you have any questions, please visit the Reference Counter at the Main Library or at the Hamamatsu Library.

Use of materials at the Main Library and the Hamamatsu Library

You can request for materials from the Main Library to be sent to the Hamamatsu Library and vice versa. Photocopying costs 20 yen per copy for black and white and 55 yen for colored. Materials are transported between the Main Library and the Hamamatsu Library everyday.

Photocopying (From outside the university)

You may request for a photocopy of other library materials NOT available at Shizuoka University Libraries from other university libraries and the National Diet Library. You will be responsible for the shipping and copying charges. Items usually arrive one week after you make a request.

Loan of books and other materials (From outside the university)

You may borrow a copy of other library materials NOT available at Shizuoka University Libraries from other university libraries and the National Diet Library. You need to pay the round-trip delivery cost. Items usually arrive within one week after you make a request. There may be a restriction on borrowing materials, like when the item is for use within the library only.

Referral service

If you want to visit libraries of other institutes and universities, please check their use policies on their websites and if they require it, we can issue a referral letter. Bring your student ID along with the referral letter to the institute during your visit.

Seminars on using the library

Basic seminars on using the library (how to use the library, how to find reference materials) are held as 1-period-seminars for new students. For advanced seminars, attendance is by application only. The advanced seminars will teach you how to find journal articles and how to use online journals and databases, and will be given by specially invited instructors. Details of these seminars will be announced on the library bulletin board and website.

Cooperation with Shizuoka Prefectural Central Library

You can borrow materials from the Shizuoka Prefectural Central Library for free through the Main Library or the Hamamatsu Library. If you cannot find a certain material at Shizuoka University Library, please try searching through the "Shizuoka Prefectural Central Library Book Search" (Refer to p. 13). Materials are transported to and from the Shizuoka Prefectural Central Library once a week.



"I don't know how to use the library," "I can't find the material I need," "What materials should I use for my report?" or "How can I gather information I need?" etc.

For any questions about how to find and gather information and materials for your study and research or about how to write a report or paper, please don't hesitate to ask at the Reference Counter.

Library website

The Shizuoka University Library website serves as a portal to access various library services such as OPAC (Online Public Assess Catalog), library user's guide, and announcements.



静岡大学

附属図書館 共通 春季長期貸出(学生)

<u>Twitter(ShizuokaUnivLib)</u> 所蔵検索(OPAC)

myLibrary携帯版

・開館カレンダー

静岡/浜松

・住所と交通案内

<u>静岡/浜松</u> ・お問い合わせ先

静岡/浜松

URL<<u>http://www.lib.shizuoka.ac.jp/?locale=en</u>>

URL for mobile phones < <u>http://www.lib.shizuoka.ac.jp/i/</u> Mobile edition

Shizuoka University OPAC and SURE (Shizuoka University repository) searches can be done from the front page of the website by entering the keywords for the material you are looking for. To do a refined search, click on the "Online Catalog" link.

For finding books, refer to p. 9, and for finding journals, refer to p. 12. Information about Shizuoka University REpository (SURE) is found on p. 16.



WEB services

Registering to "myLibrary" enables you to avail of the following services through your computers or mobile terminals.



Login procedure

You can log in to myLibrary from the front page of the library website or through the OPAC search page. Enter your user ID number and password. Your user ID number is the 10-digit number at the back of your student ID card (Refer to p. 4). When you use the service for the first time, please come to the counter to ask for your initial password.

Please change your password regularly and update your user account information for any changes.



Loan and hold request status (Service available through mobile terminals)

This allows you to check the books you are currently borrowing and their due dates. You can also apply for loan renewal. When you want to hold books currently on loan to others or request for books from the other campus (from the Hamamatsu Library for students in the main campus, and from the Main Library for students in the Hamamatsu campus), you can check their status here (Please refer to p. 8 for procedures on how to make a hold request and how to request books from the other campus).

[Loan and ho	ld req	uest status]	
現在の 登出状況は 以下の通りです。 国 外小 ル / 著書名 「茶のサイエンス: 育種から栽培・加工・要茶まで / 田豊行福着 「実践にほんごの作文 / 佐藤政光(ほか)著 <u>第述基素編記</u> J エックした資料の貸出販長を行ないま 現在の予約・取寄状況は 以下の通りです。	巻冊次 武 す。	所在 調末記号 回書ID 開ビした況(返去川川県)[子行党2]/注記 所用 612-47159 0008002703 市園町町(1,7459) 0008002703 1 1 市局設計(2012/03)/091 時間 8 9 16/5A85 0086051034 市局設計(2013/02/23) 市局設計(2013/02/23) 1 1 1 1	Check the status and due dates of your loans to avoid overdue. Check the book you want to renew and click "Loan renewal confirmation" 貸出延長確認へ
⊠ タイトル / 著者名	巻冊次	所在 講求記号 図書ID 貸出状況(返去項期限)(予約)順位/予約 数)/注記	
□ 歴史的味器の保存学 / ロバート・L.バークレー編 水域英治訳		静岡 本範開築5F回 書 一般演出【2012/02/03】(1/1)	
予約・取客を取り消す 予約・取客を取り消す 予エックした資料の予約取消を行な	います。		

Inter-Campus Services/Interlibrary Loan (ILL) (You need to register for the ILL service at the Circulation Counter.)

If you need a material NOT available in Shizuoka University, you may borrow/obtain a copy/photocopy from other institutions (other universities, etc.). You may also request for a photocopy of materials from the other campus.

*For <u>borrowing books</u> from the other campus, please refer to "Requesting for materials from the other campus."

ユーザメニュー ログアウト ブロック管理 1613子がは沈沢旅会 確認が延長する	R上位取得報 ホウエスは500年間です。取得数時の分からな、4週目は17月9日と入力えてだた。、 モールの加引い入気がアメリンでくため、 ・ 年夏に見近くのがあめいできまたな、あたろいであまったの時を外刊する場合は、若見がご回来の利用 ・ 年夏に見近くのがあめいできまたな、あたろいであまった。 なりたくためない入れます。「常見自分からなってさた。」	
会議議会・図書員 借板頼 確認/広報する 学生用図書リクエスト 確認/依頼する	(新局:2012/07/21 取職員,学生:学部任 海紀代(電話場): E-Malf79.2.:	
施設予約 予約選認(時間本館) 予約選認(時間本館) 次にュー <u>ダ出ランキング</u> 質出ランキング 質出ランキング 質出ランキング 質出ランキング 質出ランキング 質出ランキング 質出ランキング		
利用者情報	●6・幅26 · 中なの医を発望する後とは時にくない法、(何) ESE 2011年94年6、 1555/1058 · 1559: 406: 1599: 106(2た)は136() いイフルごくカルマット ござい、「1559: 406: 1599: 106(2た)は136() いイフルごくカルマット 生活が、(1559: 106) · 106(2た)は136() いイフルごくカルマット 出版者: 1260 · 107(-106) · 107(-	

First, check if the book is available in Shizuoka University. You are required to fill in items in red. Information on the material is shown here.

◎ You have to pay for photocopying (printing and sending costs) and borrowing (sending and returning costs) the material. Photocopies from the other campus are sent for free.

O It takes around one week for the materials to

Requesting a title for purchase

You may request for titles you want to be available in the library. Please recommend a book you need for your study and research. You can also view the status of your recommendation.



First, check if the book is available in Shizuoka University. Do not forget to write your contact information. Information on the material is shown here.

If the book is out of print or is too costly to purchase, it may not be possible to acquire the book.

◎ Only three books per year at not more than 10,000 yen per book can be requested per student. Granting of requests for items priced more than 10,000 yen will be determined by the Student Book Selection Committee.

Hold request/ Requesting for materials from the other campus (Service available through mobile terminals)

You may request to hold an item that is currently on loan to other users, if it is in your campus. If the item is in the other campus, you can request for it*. We will notify you as soon as the item is available for pick-up. The item will be held for you at the Circulation Counter for about one week. You CANNOT request for a hold if your borrowing privileges have been suspended due to overdue penalties. *To request for items from the other campus, refer to "Inter-Campus Services/ Interlibrary Loan (ILL) or ask at the Reference Counter.



♦ OPAC Search

Searching for books



Clicking the "Online Catalog" button on the front page of the library website will lead you to the "Simple search" screen of OPAC. Enter a combination of different search criteria to find an item in the library. Make use of any information you already have about the item you want to facilitate your search.





 Title search: "Title" criteria: enter words from the title or other keywords, e.g. enter "デジ タル時代△図書館" separating words by a space (denoted by "△").

	•••	
	124	▲ ズバナ-ス ヘバナシン ヘトレーム /
★ ^{\$} 7 [↓] ル : デジタル	時代図書館 🧹	When searching by furigana of title
フルタイトル :		words, separate words by Δ .
		◆高等教育シリーズ
For the "Full title," use the whole		Search by series name
title "デジタル時代の大学と図書館"	·	
without spaces		

2. Author search: Search can be done using kanji variants, e.g. "斉" can be used instead of "斎" in the name "斎藤."



3. Other search criteria (very useful ID nos.)



 \Diamond The following items are also available in the library! \Diamond

Newspapers

Aside from regular subscriptions that you can read on the newspaper-reading stand, you can also search and view news articles through the thin-client computers at the Reading Room or through the campus wireless network. Compact edition of newspaper archives are also available.

Newspaper subscriptions: Shizuoka Shimbun, Asahi Shimbun, Mainich Simbun, Yomiuri Shimbun, Nikkei Shimbun, Chunichi Shimbun, Sankei Shimbun, Japan Times, International Herald Tribune Only at the Main Library: Tokyo Shimbun, Kampo (Official Gazette) Fuji Sankei Business i. Only at the Hamamatsu Library: Nikkan Kogyo Shimbun, Kagaku Shimbun

Compact edition archives: Main Library: Asahi, Mainichi, Yomiurui, Nikkei, Chunichi (5F Reading Room) Hamamatsu Library: Asahi, Nikkei (2F Reading Room)

News search database (campus LAN): Kikuzou II Visual (Digital News Archive): Asahi Shimbun online News Database (post-war to present) and AERA, Shukan Asahi「週刊朝日」, Latest edition of Chiezou 「知恵蔵最新版」, and Jinbutsu「人物」.

Shizuoka Shimbun News Database: May, 1985 to previous day's Evening Edition

Kampo (Official Gazette) search (ask at the counter): From May 3, 1947, the day the Japanese constitution came into effect, up to the current issue.

CD-ROM search (designated terminals):

Asahi Shimbun: Asahi Shimbun prewar printed news database (1926-45)

- Yomiuri Shimbun: Meiji, Taisho, and Showa (prewar) period (Main Library only)
- Shimbun Akahata: From April 2004 (Main Library only)

♦Audio-visual materials

Audio-visual materials like videos, CD's, DVD's are available for viewing at the 4F Audio-visual area of the Main Library, and at the 2F Audio-visual corner of the Hamamatsu Library.





56(1-4,7-12),57-60.61(1-3)

1999-2012

49-61,62(1-2)+

49 until the latest issue is available at the Hamamatsu Lib., but issue no. 8 of vol. 54 and other issues not indicated are not available at the Main Lib.

浜松分館間架雑誌

Searching for materials NOT available in campus

Shizuoka Prefectural Central Library Search

This is a database for searching materials held at the Shizuoka Prefectural Central Library. You can borrow materials from the Shizuoka Prefectural Central Library for free through the Shizuoka University Library counters.



CiNii Books

CiNii Books is a database of all materials held in university libraries and research institutions in Japan. You can check where a certain material can be found.



National Diet Library (NDL) Search

The National Diet Library (NDL) Search covers almost all of the publications in Japan since the Meiji period. Other than books and journals, you can also search for articles published in the journals collection, newspapers, and digital materials.



You can borrow books found at CiNii Books and NDL Search through Shizuoka University Library (with charge). Please refer to p. 8 for details.



国立国会図書館サー

Electronic journals database

Shizuoka University electronic journals/books subscription

Shizuoka University is currently subscribed to around 5,000 electronic journal titles and 11,000 electronic book titles, which can be searched from the "E-journals/book" page of the library website. They can also be searched using OPAC, and can be accessed through the campus LAN.

Shizuoka University database subscriptions

Database subscriptions, which can be accessed through the campus LAN, enable searching of articles published in local and international journals. Since some databases have simultaneous access limits, make sure to log out after using, so others can use them also.

Database	Description	Database Description				
CiNii	Database of journals and proceedings published by Japanese academic societies	Web of Science	Citation database of major academic journals in various disciples			
MAGAZINE PLUS	Database of magazine articles from general magazines, university bulletins, and business magazines	MathSciNet	Web-search edition of Mathematical Reviews and Current Mathematical Publications of the American Mathematical Society.			
BOOKPLUS	Records of all books published since 1926	SciFinder	Information tool for research on scientific disciplines including biomedical			
	Database for blanket search over		sciences, physics, and engineering			
Japan Knowledge+N	Japanese dictionaries and business journals; based mainly on the Encyclopedia Nipponica	PsycINFO	International article database of psychological literature maintained by the American Psychological Association			
Kikuzou II Visual	Database of articles published in Asahi Shimbun, local newspapers, AERA, and Shukan Asahi since 1945	LexisNexis	World's largest database on news, business, finance, laws, precedents, and patent information			
Shizuoka Shimbun News Database	Database of articles published in Shizuoka Shimbun since May, 1988.		<u>.</u>			
JDream II	Information on scientific and medical articles and expository writings					
LEX/DB	Legal information database containing the most comprehensive compilation of Japan's judicial proceedings since the Daishinin (prewar Supreme Court) in 1857.	Public databases such as PubMed (medicir and life sciences), ERIC (education), ar Agricola (agriculture) are also available.				
LLI/DB	Compilation of judicial proceedings, laws, and articles and annotations published in major law journals	ngs, ions				
Official Gazette Search	Search covering issues from May 3, 1947 (ask at the counter).	3,				

Printing electronic materials

Search results and electronic materials can be printed from the photocopiers using the computers in the PC Work Area in the Main Library and in the PC Corner in the Hamamatsu Library. <u>The Japanese Copyright Act also applies for printing electronic materials.</u> Systematic download of electronic articles is prohibited.

Research article search

Reading articles related to your research topic is important because basically all research progress is published in academic journals. The particular research articles, however, are not searchable through OPAC and the Shizuoka Prefectural Central Library; you need to search them in an article search database.

CiNii Articles Search

CiNii Articles is one of the databases maintained by the National Institute of Informatics (NII) and is for academic research articles published in Japan. You can view full articles and abstracts and find related literature



One article found in this example is a paper by <u>Satoru Murakami</u> entitled <u>"Flowering time of 'Kawazu-sakura' (Prunus lannesiana Wils.) in Minamiizu"</u> published in 2006 in <u>Horticultural Research (JAPAN)</u>" Vol. 5, No. 3, p. 331-336.

- If you want to use this article, check if it is available at Shizuoka University through OPAC (Refer to p. 12 'Searching for Journals').
- As shown in the example, you can also view the full article through the full
 article link and read the whole paper on this terminal.
- In writing your reports or theses, avoid plagiarism of information from research articles and the Internet. Cite sources properly and clearly distinguish ideas you obtained from literature from your own ideas.

Steps to obtain a paper found in the search

How to obtain a paper found through CiNii Articles search.

1. Confirm the article information from the search results.

		■ 地域活性化 農業を基盤としま 小へ業)	た地域活性化と企業の	役割 (特集 2008	}年の経営課題と挑戦	討る中		
	Shows title of							
	the paper,							
	authors, and	この論文を読む/探す				各種コード		
	journal in which	NDL-OPAC NDL-OPAC - HITH	会図書館で本をさがす		Check hol	lding infor	mation	
	it was	CiNii Books CINii Books - 大学区	は自在でさがす		through Sh	izuoka Uni [,]	versity	
	published.	静大図Link リンクナブルバ			OPAČ, CiNii	Books, etc.		
	' _	静大OPAC 諸國大学蔵書検索				TT3:Ht		
	•	,收露刊合物	••			ISSN : 13435469	Check IS	3SN
		🔟 商工ジャーナル				NDL 記事登録ID: 9315882		
		 ・ ・ ・	1			NDL 雑誌分類: ZD25(経済ú		
~								
Ζ.	Check availability u			1	Drint adition			
	(Refer to p. 12 Sea	rching for Journals').		'		the shelve	s (iourna	le ara
	According to the	roquito thio			arranged	alphabetica	3 (journa allv)	13 010
	According to the				Electronic editi	ion	liy).	
	paper was publish		Shizuoka	Yes	→Download	the electr	onic file	of the
	the Shoko Jourr	nal, vol. 34,	OPAC		article.			
	No.1, p.30-35.	Check its			Available in the	e other carr	npus	
	availability using	the journal	No		→Request	for a pho-	tocopy a	at the
	name or ISSN.		85-M 28:201-54-4-		counter.	•		
_			+//A47 an.X					
3.	Use the materials t	that are available	cinii Articles					
	in the university.	f they are not		Te				
	available in the un	niversity, check	CiNii BOOKS ~ (大学図書館の本)	Yes		the counte	or or roa	uoct
	for availability in o	other universities	国立国会図書館サーチ	th	rough mylibre		i u ieq	uesi
	and institutions an	nd make use of	(国立国会図書館)		visit the univ	ny. Areity/inetity	ıtο	
	the library's refere	ence services to	静岡県立中央図書館 Elizada Prefectant Getral Linsary		→Request f	or a refe	arral at	the
	obtain a copy of th	he paper you need	(静岡県立中央図書館)	~	unter		ina at	
				.00	Junton.			

You need to know the journal name, volume, and page of the article you want to obtain. Make use of the inter-library loan and photocopying services to obtain materials not available in the university. You can also inquire at the counter regarding the availability of materials you need and other questions about how to find materials for your research (Refer to p. 5).

Shizuok Surre Shizuoka University REposito Shizuoka University Reposito Publications of Shizuoka University University REpository (SURE). SURE e	ta University RE zuoka. ac. jp/> researchers are enables you to ac	An academic repository is a system for electronic collection and storage of scientific publications from universities and academic institutions. It is available through the Internet and is maintained and operated under international standards.
anywhere, anytime.	-	OAlstor 🙈
'Japanese Institutional Repositories Online' is a portal for research publications of Japanese universities and institutions. <http: jairo.nii.ac.jp=""></http:>	National and international repository portals	is a union catalog of records built by harvesting from repositories of academic institutions around the world. <http: www.oaister.worldcat.org=""></http:>

Aside from academic repositories, open-access (free of charge) journals are also accessible through Google Scholar (http://scholar.google.com/) for example.

Nippon Decimal Classification (NDC)

Library classification system

Books in the library are classified according to the Nippon Decimal Classification (NDC). Numbers in the upper part of the call labels refer to the NDC number.

	0 General		1 Philosophy		2 History		3 Social Science		
000	General	100	Philosophy	200	History	300	Social Science		
010	Libraries, Library Science	110	Special treatises on philosophy	210	History of Japan	310	Politics		
020	Books, Bibliography	120	Oriental philosophy	220	History of Asia and the Orient	320	Law		
030	Encyclopedias	130	Western philosophy	230	History of Europe and the West	330	Economics		
040	General collected essays	140	Psychology	240	History of Africa	340	Finance		
050	General serial publications	150	Ethics & morals	250	History of North America	350	Statistics		
060	General societies	160	Religion	260	History of South America	360	Sociology		
070	Journalism, Newspapers	170	Shintoism	270	General history of Oceania. General history of Polar regions	370	Education		
080	General collections	180	Buddhism	280	Biography	380	Customs, Folklore and Ethnology		
090	Rare books. Local collections. Special collections	190	Christianity	290	Geography, Topography, Travel	390	National Defense, Military Science		
4	1 Natural Sciences		5 Technology and Engineering	61	ndustry and Commerce		7 Arts		
400	Natural sciences	500	Technology and Engineering	600	Industry and Commerce	700	Arts		
410	Mathematics	510	Construction, Civil engineering	610	Agriculture	710	Sculpture		
420	Physics	520	Architecture	620	Horticulture	720	Painting and Calligraphy		
430	Chemistry	530	Mechanical engineering, Nuclear engineering	630	Silk industry	730	Engraving		
440	Astronomy, Space science	540	Electrical and Electronic engineering	640	Animal husbandry	740	Photography and printing		
450	Earth sciences	550	Maritime and Naval engineering	650	Forestry	750	Craft		
460	Biology	560	Metallurgical and Mining engineering	660	Fishing	760	Music and Dance		
470	Botany	570	Chemical technology	670	Commerce	770	Theatre, Motion Pictures		
480	Zoology	580	Manufacturing	680	Transportation and Traffic	780	Sports, Physical Education		
490	Medicine, Pharmacology	590	Domestic arts and sciences	690	Communications	790	Recreation, Amusements		
					8 Language		9 Literature		
4 00	Natural sciences			800	Language	900	Literature		
410	Mathematics			810	Japanese	910	Japanese literature		
411	Algebra			820	Chinese, other oriental languages	920	Chinese literature, other oriental literature		
412	Theory of Numbers			830	English	930	English and American literature		
413	Analysis			840	German	940	German literature		
41:	3.1 Fundamental limit theore	m		850	French	950	French literature		
41:	3.2 Series theorem			860	Spanish	960	Spanish literature		
/11	3.3 Calculus, differential calc	ulue		870	Italian	970	Italian literature		
44	2.4 Integration theorem. Lab			880	Russian	980	Russian and Soviet literature		
41.	integration	esgue		890	Other languages	990	Other language literature		
41:	413.5 Theory of functions, Analytic 413.6 The same classification number is assigned to books under								
(41:	3.6 Differential equations		N48		according to their NDC-based	call nur	nbers.		
41	3.7 Integral equation								
-710									

Nippon Decimal Classification (NDC) Chart

414 Geometry 415 Topology

420 Physics

430 Chemistry











Tablet on the wall at entrance of the Main Library: "Tolle lege"

These are Latin words found in St. Augustine's "Confessions." "Take up and read"—these words are put here to strongly encourage us to read.

Refer to the plate description beside the tablet for a detailed explanation.

Shizuoka University Library Main Library Tel: 054-238-4479 E-mail: olibrary@ipc.shizuoka.ac.jp

Hamamatsu Library Tel: 053-478-1391 E-mail: ohlib@ipc.shizuoka.ac.jp